



Christ the King College

Teaching and Learning Committee Terms of Reference 2023 – 2024

1. **MEMBERSHIP:**

The committee shall consist of:

- At least four Governors including the Headteacher
- Co-opted non-voting members as appointed by the Governing Body
- The Clerk to the Governors

The Committee shall elect its own Chair at its first meeting and the College shall be represented by the Headteacher and any other members of staff as considered appropriate by the Headteacher, but those persons will not be entitled to vote, unless they are a Governor.

2. **QUORUM:**

The quorum shall be three members of the Governing Body.

3. **MEETINGS:**

The committee shall meet at least once per term; routinely 3 times per academic year, and otherwise as required.

All meetings are to start and end with a prayer.

4. **TERMS OF REFERENCE:**

This committee will support the Christ the King Strategy and Vision by:

- Ensuring that Christ the King College will be recognised for setting the highest standards of teaching and learning, where aspirations and achievements are raised.
- Ensuring that Christ the King College students grow up as determined, courageous and humble individuals who embody the gospel values throughout their lives with a deep appreciation of the beauty of God's world around them.

To achieve this, the Committee will:

- Relentlessly focus on consistently improving outcomes for all pupils.
- Consider the Headteachers Termly Report on Teaching and Learning in depth. Governors do not shy away from challenging leaders about variations in outcomes for student groups and between disadvantaged and other students nationally.
- Receive reports from the Headteacher concerning the departmental staffing of the College.
- Monitor and evaluate examination outcomes and the analytical and statistical data on student attainment and progress provided by the Headteacher and members of the Senior Leadership Team including outcomes for disadvantaged groups.
- Contribute to the discussion on Annual College Development Plan.
- Receive and consider reports on Governors Link visits to departments.
- Receive and consider reports from external advisors in relation to Teaching and Learning
- To Act as an In-Year Admissions Committee
- Consider and adopt the following policies:

5. THE COMMITTEE WILL APPROVE/SCRUTINISE THE FOLLOWING POLICIES FOR APPROVAL AT LGB COMMITTEE LEVEL:

Policy/Document Title	Approval by	Scrutinised by
Accessibility Plan	FGB	T & L
Continuing Professional Development Policy	FGB	T & L
Educational Trips & School Visits	T & L	T & L
Exams	T & L	T & L
Homework	T & L	T & L
Special Educational Needs & Disabilities	FGB	T & L
Teaching and Learning	FGB	T & L
Learning Feedback Policy	FGB	T & L
Laptop (SEND Provision etc)	T & L	T & L
Provider Access Statement	T & L	T & L
Careers	T & L	T & L
Exam Access Arrangements	FGB	T & L
Personal Electronic Devices	FGB	T & L

MONITORING REPORTS THROUGH THIS COMMITTEE:

Report	Frequency
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External Exam Analysis including performance of disadvantaged	As appropriate
Internal Exam and Data drops	As appropriate
Comparative national performance data	Yearly
Departmental Staffing	Each meeting
Curriculum Development including options	Yearly

6. REVIEW:

The Terms of Reference shall be reviewed annually at the last Strategic Leadership Committee meeting of the Summer Term and recommended for approval at the final Full Governing Body meeting of the academic year to ensure that they remain current.

Ratified (Chair of Teaching and Learning Committee)

Date: 18/07/2023

