CHRIST THE KING COLLEGE
PARENT HANDBOOK
2026 - 2027

Christ the King College

The Way, The Truth, The Life

Welcome to Christ the King College.

We are proud to be the only joint Church of England and Catholic Secondary College on the Isle of Wight.

Our mission is to combine high academic standards with strong moral and spiritual guidance. We believe that every student is a unique individual, and we work in partnership with parents to ensure they become responsible, caring citizens.

Despite expanding our student numbers to the current roll of 1,200, we have maintained our distinctive family ethos and high levels of pastoral care.

Section 1: Attending School

Term Dates 2026 -2027

Term	Start Date	End Date
Autumn	Wed 2 Sept 2026 (Years 7 & 12 induction) Thur 3 Sept 2026 (All students return)	Fri 18 Dec 2026
Spring	Tue 5 Jan 2027	Thurs 25 Mar 2027
Summer	Mon 12 Apr 2027	Fri 23 July 2027

Half Term Breaks:

- **Autumn:** 19 Oct – 30 Oct (Two weeks)
- **Spring:** 15 Feb – 20 Feb
- **Summer:** 31 May – 4 June

Staff Development Days (Closed to Students):

- 1 Sept 2026 | 4 Jan 2027 | 26, 27, 28 July 2026

The College Day

Period	Time
Registration	8.50 - 9am
Period 1	9 - 10am
Period 2	10 - 11am
Tutor Time/Break	11 - 11.20am 11.20 - 11.40am
Period 3	11.40am - 12.40pm
Period 4/Lunch	12.40 - 1.40pm 1.10 - 2.10pm
Period 5	2.10 - 3.15pm*

* Some year groups depart at 3.10pm to allow a staggered finish to the end of the school day

Attendance

Attendance Expectations

At Christ the King College, we believe that **every school day matters**. Research shows that for every 10% reduction in attendance, GCSE grades can drop by one grade.

All students should aim for **100% attendance** to ensure they reach their full potential.

The Department for Education defines students with **attendance below 90%** as *persistent absence*. The College records all absences as either authorised or unauthorised and has a duty of care, in partnership with the local authority, to challenge poor attendance.

Where attendance is a concern, parents/carers may be contacted to attend a meeting with the College and local authority to discuss support strategies.

Reporting a Child Absent

Parents/carers have a legal responsibility to report a student's absence to the College by **8:45 am on each day of absence** (unless the College is closed). This should be done via the Compass app.

Alternatively, absence must be reported by telephone (01983 537070 and select option 2) before **8:45 am** each day, clearly stating the reason for absence.

If your child is absent for more than one day, please keep in touch so we can support them and stay informed.

Medical and Dental Appointments

Where possible, routine medical and dental appointments should be arranged **outside of the College day**.

If this is not possible, students are expected to attend College **before and after** their appointment. Evidence of the appointment (such as a card or letter) must be provided for the absence to be authorised.

Attendance and Absence

Except in cases of illness, emergency, or other exceptional circumstances, students must not be absent from College without permission.

Parents/carers who are considering taking their child out of College during term time must submit an **Absence Request Form**, preferably at least two weeks in advance. These forms are available from Student Services or the Main College Reception. A Google Form link is also available for this purpose.

Please note that only **exceptional circumstances** will be authorised at the Headteacher's discretion. The College will consider the impact of any absence on a student's learning and overall education before making a decision.

Lates

The school day starts at **8.50 am** after this time the main student gates will close. Students will then need to enter the school via the late gate that is open until **9.10am**. After this time students enter the school through reception.

Any student who arrives late without an authorised reason will be marked as late.

When a student is given late arrival marks, without valid reasons, they may be issued with a 1 hour detention after school on Friday.

If a student is late to a lesson they will also get a late mark. If 3 late points are given in a week they will receive a lunchtime detention.

Transport

Application forms for all students entitled to home to school transport will be provided to you via County Hall. For the latest transport information, please visit the Council's School Transport webpage: https://www.iow.gov.uk/Residents/

Schools-and-Learning/School-Transport/Home-to-School-Transport or contact the School Transport Team via email: transport.info@IOW.gov.uk or by phone 01983 823780.

On the first morning of the new academic year, only those students who are eligible for free home to school transport will be permitted to travel on the school bus without a 'Scholars Term Ticket'. Term tickets will be delivered to eligible students on the first day of the academic term in readiness for the journey home. We will also be issued with term tickets, and student lists for contracted home to school bus services.

HAPPINESS
Support
Understanding
Mindset
Caring
Mindfullness
Peace

Section 2: Communications and payments

Protocol for Communication

We aim to work in partnership with our parents and realise that there will be times when you need to make contact with us.

Please be assured that your enquiry will be directed to the most relevant person to respond but due to staff work commitments we ask that you allow 48 hours for a response from the member of staff.

The first point of contact for students and parents should be the form tutor or their Year Group Leader who will know the student best and will hopefully be able to respond.

Parents are required to make an appointment before visiting the school. Whilst we welcome parents to Christ the King College, it is not possible to arrive at reception and expect us to meet requests for a same-day meeting with staff.

The College values strong partnerships with our parents and carers, and we ask that all interactions with staff, students, and other parents are conducted respectfully and responsibly. Parents are expected to communicate in a calm and courteous manner, whether in person, by phone, or in writing. Aggressive, abusive, or threatening behaviour towards staff, students, or other parents will not be tolerated and may result in restricted access to the College or further action as deemed necessary. By working together in a respectful way, we can create a safe and positive environment for all members of our College community.

Outside of hours or during school holidays urgent matters can be reported using the email address emergency@christthekingcollege.co.uk

Newsletters

We send out a weekly newsletter from the Headteacher and also a half termly bumper newsletter that covers what's been going on in College, good news and important information. Please ensure that we have up to date contact details for you, these can be updated directly by you via the Compass App or by calling the school office.

Please let us know of any success your child has outside of school to admin@christthekingcollege.co.uk

Compass

Compass is our web-based MIS system used at Christ the King College.

Using our Compass Parent Portal you will be able to:

- Access your child's School Reports
- View up-to-date class and school attendance information
- Approve or enter upcoming or past absences for your child
- Opt in, provide consent and provide payment for school trips & visits
- Pay for school trips/events, school dinners, view the items your child bought in the

canteen and order and pay for other school shop items or trips
- Update your registered email and mobile number (used for SMS alerts) details
- Access information regarding upcoming events, the College calendar and news

...and more

You will be receiving a separate email with your log in details for the Compass Parent Portal. Compass is accessible on any modern web browser or by using the 'Compass School Manager' app available for iOS or Android. To access our Parent Portal, go to https://christthekingcollege-uk.compass.education/ or follow the link in the log in/welcome email you will receive. But we encourage our parents to download the app version to see more information and receive notifications from the school.

Upon the first login, you will be required to change your temporary password and confirm your email address and mobile phone number. Please find the link to the Parent Guide which contains further information about the account setup process and how to use the Compass Parent Portal.

Section 3: Uniform & Equipment

It is expected that all students will come to school every day in neat, clean, uniform, giving the message that our students take pride in belonging to their College. The support of parents and carers is essential to this process. We expect students to wear our uniform correctly and appropriately.

Uniform

All uniform, non branded and optional items, can be purchased from:

Big Wight T-Shirt
Daish Way
Dodnor Industrial Estate
Newport

Isle of Wight
PO30 5XB

01983 532333
Christ the King College Tie – BigWight.co.uk

Compulsory Branded Items

- Purple Blazer
- College Tie
- Purple Tartan skirt
- School lanyard and ID card (This will be given to new students, however if lost must be replaced via the shop on Compass)

Compulsory PE Kit Branded Items

- PE Top

Compulsory Non Branded Items

- White shirt/blouse
- Black tailored trousers (no leggings or denim)
- Black socks or tights (ankle or knee length socks)
- Black Shoes
- Mobile Phone Pouch (Hush pouch)

Compulsory PE Kit Non Branded

- Black Sports shorts/Skort/Black Tracksuit bottoms
- Trainers/Football boots
- Black Socks

Optional Items

- Grey V-neck Jumper
- Black PE Hoodie

Acceptable Shoes

Shoes should be leather, polishable, plain black and suitable for school.

Jewellery

The College rules on jewellery are as follows:

● A smart and sensible wrist watch may be worn. **Not a SMART watch**

● Other discrete jewellery, such as wrist watches, wrist bands, single necklace, are permitted

Hairstyles and Headwear

The school reserves the right to make a judgement on whether a student's hairstyle, hair colour or headwear is inappropriate for the school environment; however, the school will ensure that any such judgements do not discriminate against any pupil by virtue of their protected characteristics.

Each individual student's scenario will be taken into account where any judgements on appropriateness are to be made, and parent/carers will always have the freedom to complain via the school's Complaints Procedures Policy.

Pupils with long hair must ensure that this does not impede their vision, or cause a health and safety risk. Long hair must be tied up during practical lessons, e.g. during PE.

The following hairstyles, hair colours and headwear are not considered appropriate for school:
● No extreme hairstyles or shades of colour
● Headwear with bold patterns or colours
● Excessive hair accessories
● Headwear featuring inappropriate words or images

Make-Up and Cosmetics

The school rules on makeup and cosmetics are as follows:
● Only natural-looking, discreet makeup is permitted
● False nails and nail extensions are not permitted
● Tattoos are not permitted

Pupils wearing excessive makeup will be required to remove it.

Mobile Devices

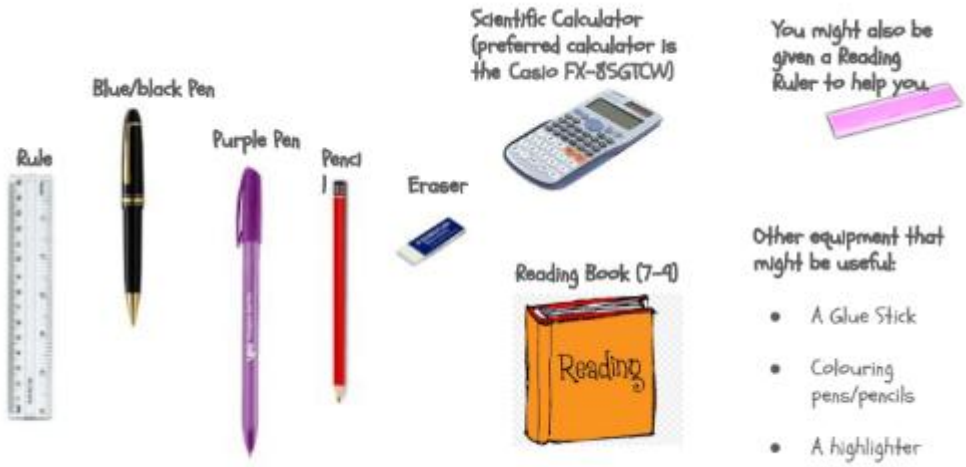
At Christ the King College we operate a mobile phone pouch system. Students are required to lock their phone in their phone pouch before entering the College gates. If a student is found to be in possession of a mobile phone during the school day and not locked in their pouch, they will be given sanctions in line with our Behaviour Policy.

The phone pouch is a compulsory item and must be purchased for Year 7 students before the start of the academic year. These can be purchased from the Big White T-shirt when purchasing your uniform for £10.00. If it is lost during the academic year it is an expectation that a replacement is purchased; this can be done via the Compass App 'Shop' this will then be given to the student in school when payment is received.

Phone pouches can be unlocked at the end of the day using the magnet stations placed around the school grounds by exit points.

Equipment

It is expected that every student should attend school each day with the basic equipment listed below.



Section 4: Teaching, Learning and Assessment

Assessment and Reports

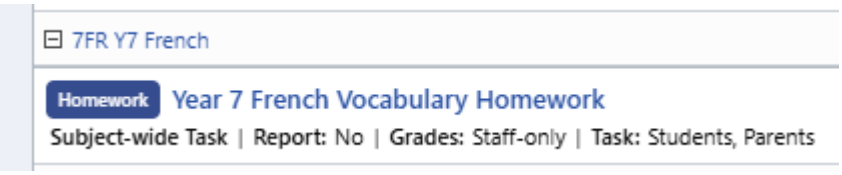
Each parent/carer will receive at least three contact points throughout the academic year, generally one each term, whether that be a school report, a parents evening or an event.

For more information regarding our assessment please visit our website.

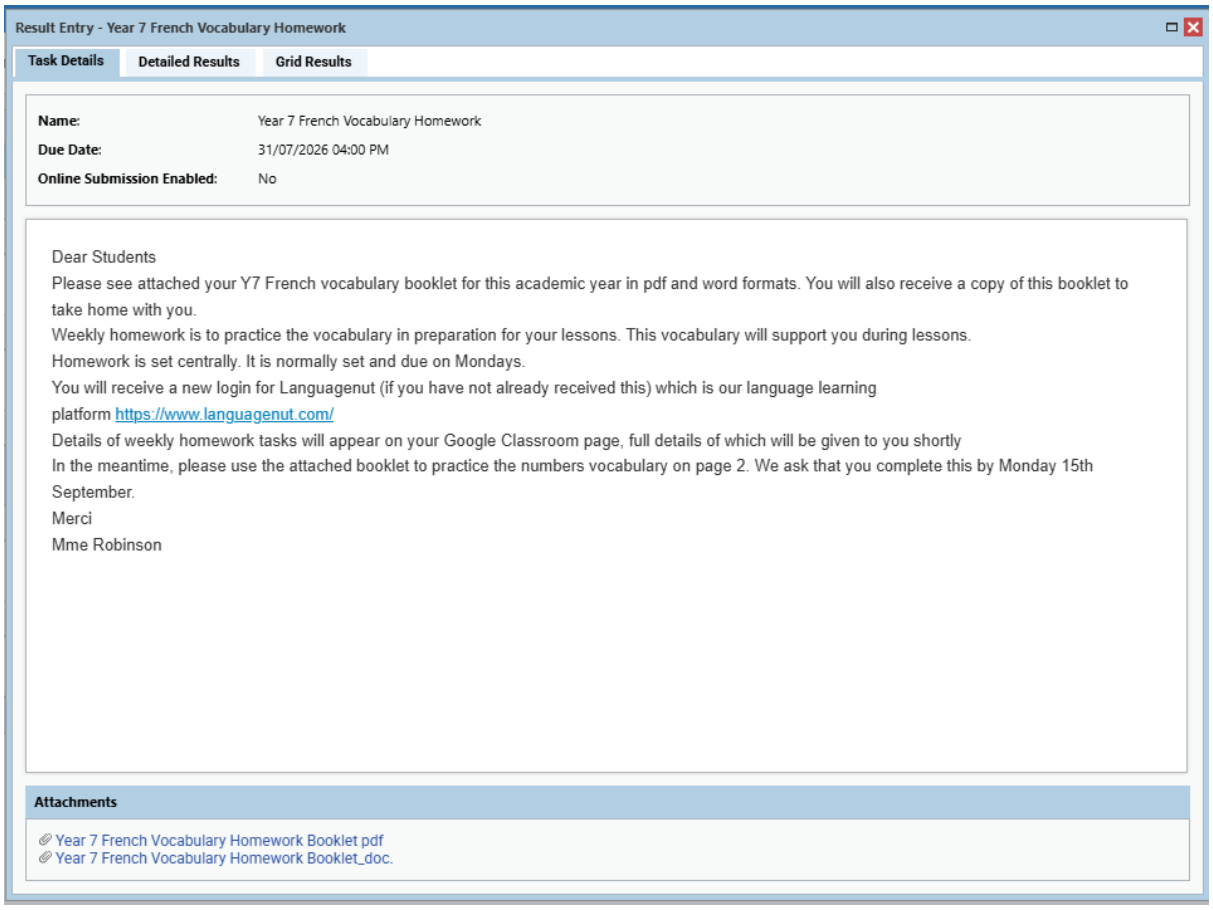
Homework

We believe that independent learning plays an important part in education and the benefit of empowering students to take ownership of their learning must be instilled at an early age so that independent study can be achieved. When children turn into adults, they will have to manage their studies independently. Independent learning will build effective skills that are essential to becoming a lifelong learner.

The homework tasks are set via Compass:



If you click on the text it will display the details:



In this example above there are two attachments listed at the bottom.

Homework Frequency

	Year 7	Year 8	Year 9	Year 10	Year 11
Sparx Reader	✓	✓	✓		
Sparx Maths	✓	✓	✓	✓	✓
Sparx Science	✓	✓	✓	✓	✓
Vocab (French)	✓	✓	✓		
Spellings (English, RE)	✓	✓	✓		
Option Subjects*				✓	✓

Students will receive most homework on a weekly basis which will be returned at the time and date as specified by the class teacher. The deadlines for are as follows:

French: Monday 7pm

English: Tuesday 7pm

Maths: Wednesday 7pm

Science: Thursday 7pm

In addition to this homework, students will also receive spellings from English and/or RE. In key stage 4 they will also receive homework from their options subjects but this will not be weekly and teachers have the discretion to set their own deadlines.

Students' weekly homework activity will be designed to take around 45 minutes – 2 hours, depending on the age of the student.

Sparx

Sparx is a suite of online learning tools used by schools to set and manage homework in **Maths**, **Science**, and **Reading**. It uses an algorithm to tailor work to each child's specific ability level, ensuring it is challenging but achievable.

Sparx Maths

- **Goal:** 100% completion of the set tasks.
- **How it works:** If a student gets a question wrong, they are given a second chance. If they are still stuck, they can watch a short **support video** for that specific problem.
- **Bookwork:** Students must write their workings in a notebook. The system will randomly perform "Bookwork Checks" by asking for a code they wrote down to prevent guessing.

Sparx Science

- **Goal:** 100% completion of the set tasks.
- **How it works:** Similar to Maths, it focuses on recalling facts and applying scientific concepts. It uses "spaced repetition" to help students remember topics they learned weeks or months ago.
- **Support:** If a student struggles, the system provides **re-teaching content** or animations to explain the concept before letting them try again with a "scaffolded" (easier) version of the question.

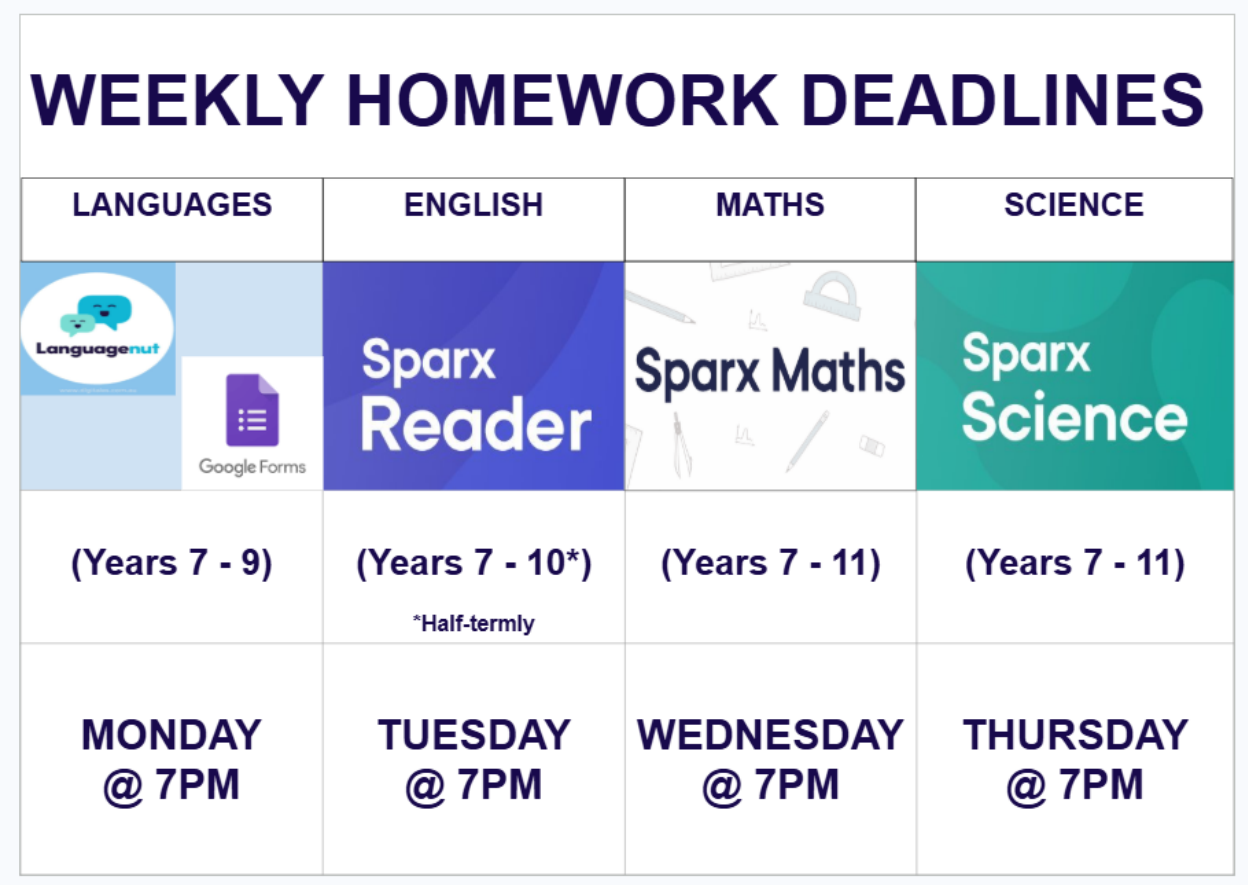
Sparx Reader

- **Goal:** Reaching a weekly "Points" target (e.g., 300 SRP).
- **How it works:** Students read digital books matched to their reading level. To ensure they are reading carefully, the system stops them every few pages to ask quick **comprehension questions**.
- **Accuracy Matters:** If they rush or guess the questions, they earn fewer points and will have to read for much longer to finish.

Top Tip for Parents

The most important rule is to **let your child work independently.** Sparx learns from their mistakes; if you provide the answers, the system will think they are more advanced than they are and will automatically make next week's homework much harder and more frustrating for them.

Students are set weekly homework as outlined below.



Section 5: Christ the King College's Home-College Agreement

The College

We will:

- welcome each student into this Christian faith community which seeks to live according to the teachings of Jesus Christ;
- provide a safe, well-ordered and caring environment;
- work hard towards enabling every student to develop spiritually, morally, socially, culturally and academically;
- promote high expectations through building good relationships and developing a sense of responsibility;
- ensure each student's access to a suitably broad and balanced curriculum;
- provide a balanced and challenging curriculum and high quality teaching and enrichment activities;
- provide regular reports and meetings on student progress and achievement;
- listen to and respond to any concerns;
- contact the family if there is a problem concerning a student's attendance, punctuality, work or behaviour;
- encourage students to care for the environment and value and respect our community;
- set, mark and monitor classwork and homework in accordance with the policies of the College;
- keep parents well informed about College policies and activities through regular communications.

Parents

We will:

- support the Christian values of the College community;
- ensure our child attends College regularly, on time and properly equipped;
- promptly inform the College of the reasons for any absence; by phone on first day of absence and all subsequent days of absence;
- support the College in maintaining good behaviour and discipline;
- encourage our child to show kindness and consideration to others;
- attend College meetings and events when possible;
- notify the College of any concerns or circumstances that might affect our child's work or behaviour;
- support our child in completing homework and other opportunities for home learning;
- support the College and its policies.
- adhere to the parent code of conduct

Student

I will:

- contribute to College life to the best of my ability at all times;
- attend College regularly, on time and in full and tidy uniform;
- bring all the equipment I need every day;
- take responsibility for my own possessions;
- do all my classwork and homework as well as I can;
- conduct myself in an orderly manner and obey the College rules;
- treat others(adults and students) with respect and be polite and helpful;
- treat College property with care and respect the environment
- be responsible for taking communications to and from College and home promptly
- adopt a positive attitude towards, and participate fully in, the life of the College
- Adhere to school rules and expectations

Section 6: Other Information

Extra Curricular Opportunities

There are a number of clubs and opportunities available for all students, as well as College trips. A full list of the extra curricular opportunities on offer will be published at the beginning of every half term and available on the Compass app and College website. Trips are advertised via the Compass App.

Free school meals & Pupil Premium

Did you know that if your child is registered as eligible for free school meals, the school receives a **Pupil Premium** payment to support their education? F

The school receives additional funding whether or not your child chooses to eat the school dinner. This funding is vital—it is used to organise additional support, such as extra tutoring, after-school clubs, and equipment, which directly benefit your child. Registering is completely confidential; no other pupils or parents will know, and it will not affect any other benefits you claim.

How does it work?

Targeted Free School Meals

Children from households in receipt of Universal Credit with annual household earnings of £7,400 or less (the existing threshold for FSM prior to the expansion), will be eligible for **Targeted Free School Meals**. In addition to receiving free meals, pupils eligible for **Targeted Free School Meals** will attract pupil premium and other disadvantage funding for their schools. You will also be able to apply for free home to school transport, as long as the statutory criteria stated in the Home to School Transport Policy is met.

Households qualifying for free meals because they are in receipt of support under Part VI of the Immigration and Asylum Act 1999 will also be eligible for **Targeted Free School Meals** .

Households in receipt of Income-related Employment and Support Allowance or the guarantee element of Pension Credit or households with families with no recourse to public funds (NRPF) may also be eligible for **Targeted Free School Meals** .

Which benefits mean children are eligible for Targeted free school meals?

- Universal Credit
- support under Part VI of the Immigration and Asylum Act 1999

Households may also be entitled to a meal if they

- are in receipt of income-related Employment and Support Allowance
- receive the guaranteed element of Pension Credit

Expanded Free School Meals

Children from households in receipt of Universal Credit, with annual household earnings exceeding £7,400 will be entitled to **Expanded Free School Meals** (meals only).

Help your primary school get additional funding

You do not have to complete an application form to receive free school meals in Reception, Year 1 and Year 2. If you receive any of the benefits listed as criteria for **'Targeted Free School Meals'** you can help your school access additional money provided by central government. All you need to do is apply for free school meals.

Applications for Free School Meals need to be completed with the Isle of Wight Council using their Citizen Portal via this link Free school meals - Isle of Wight Council

Lunch Arrangements

We have two lunch breaks at Christ the King, Year 7, 11 and Sixth Form go to lunch at 12.40pm-1.10pm and Years 8,9,10 at 1.40pm-2.10pm.

All students automatically have a Compass cashless catering account. As we are a cashless school the account will need to be topped up with funds via the Wallet on the Compass App. We do also accept card payments at the till.

The meal deal currently costs £3.30 (subject to change), this consists of a hot or cold meal deal, often including a main course, a dessert or a drink.

Student Medication Policy & Procedures

At Christ the King College, we are committed to ensuring the health and safety of all our students. To provide the best possible care, it is vital that our medical records are accurate and up to date this includes information on Allergies.

Emergency & Self-Administered Medication

We recognise that some students must carry emergency medication, such as **asthma inhalers or adrenaline auto-injectors (AAIs/EpiPens)**.

If your child carries their own emergency medication, please notify the school office immediately. This ensures that in the event of a medical emergency, staff are aware of the medication's location and can provide swift assistance. For students with long-term conditions, we will work with you to maintain an **Individual Healthcare Plan (IHP)**.

General Medication Guidelines

To maintain a safe environment for all, students are **not permitted** to carry any other medications (prescription or non-prescription) on their person during school hours.

- **Parental Consent:** All medication administered on school grounds requires a completed and signed parental consent form.
- **Storage:** All medication must be handed into **Student Support** for secure storage.
- **Original Packaging:** Medication will only be accepted if it is in its **original pharmacy container**, as dispensed.

Labelling Requirements

For the safety of your child, the original pharmacy label must be clear and include:

- **Full Name** of the student.
- **Name and Strength** of the medication.
- **Dosage** and **Frequency** of administration.
- **Route of administration** (e.g., oral, inhaled).
- **Expiry Date** of the medication.
- **Date of Dispensing** and the name of the prescribing physician.

Note: It is the responsibility of the parent/carer to ensure that all medication kept at school is within its expiry date and that a replacement is provided before the

current supply expires.

Action Required

Please submit all medical updates to Student Support. If medication is to be held in school please complete this form Parental Agreement for School to administer medication. If you have any questions regarding your child's medical needs, please do not hesitate to contact our Student Support team.

Lockers

Students are able to rent a locker at school. To set up and pay for your locker Please go to Secure Lockers and follow the instructions below

secure locker rental
thinking outside the box

Two simple ways to rent your locker

Simple, safe, secure...

Visit www.locker.rentals

or

Scan this QR code

Once on the web app do the following:

- Enter your **location**
- Choose your **preferred locker area** from the drop down menu (if available)
- Click on **check availability**
- Where prompted enter your details and read and agree to the terms and conditions
- Click on **rent locker** and follow the instructions for entering your payment details
- You will then be emailed a locker code and the number of your locker compartment.

How to Access your Locker:

- Go to the locker number detailed on your confirmation email
- Enter the **4 digit code** detailed on your confirmation email and open the lock
- Should you forget your code it can reissued by visiting **www.locker.rentals** and clicking on the re-issue my locker code link.

For all other enquiries, please email **enquiries@securelockerrental.uk**

Secure Locker Rental Limited, Suite A, 82 James Carter Road, Mildenhall, Suffolk IP28 7CE

SLR0002-0424

Section 7 Fundraising

Building Fund

At Christ the King College, we are proud of the faith-based educational journey that we provide and we are constantly looking for new ways to improve our student experience.

However, you may or may not be aware that, as a faith based school, we receive no additional funding. Unlike other countries, the privileges of receiving a faith based education in our country is free to parents.

For the benefit of new parents to Christ the King College, as a Voluntary Aided faith school, we must raise 10% of our building and improvement costs from parental contributions, so we invite parents to support our Governors'Building Fund with a voluntary contribution of £10 per child per month (or £120 per year).

You will receive an invoice for the Building Fund contributions at the beginning of each academic year via the Compass portal. Parents have the option to change the amount they wish to contribute (from the default of £120 p.a.) and are also able to choose to pay their contributions in instalments over monthly payments. If you are a UK taxpayer, completing a Gift Aid form boosts your donation by 25% at no extra cost to you, turning £120 into £150 for the College.

School Lottery

🎉 **Support Our School & Win Big!** 🎉

We're encouraging all parents and carers to sign up for the school lottery — it's a simple way to help raise vital funds for our children while having a chance to win some great prizes!

All Christ the King College supporters are entered into the weekly lottery prize fund and one supporter is guaranteed to win. The more supporters join our lottery, the bigger the weekly CTK prize fund.

Every ticket sold makes a real difference, supporting activities, resources, and opportunities for our pupils.

💙 It only takes a minute to join

💙 Small cost, big impact

💙 Weekly chances to win!

Let's come together as a community and make it count 💪

👉 [Sign up today and help our school thrive!]

Recycle Textiles

Textiles are the UK's fastest growing household waste stream and people sometimes forget that it's just as important to recycle your old clothes as some of the more obvious items like newspapers and bottles.

Through this scheme we are helping to divert more clothes from landfill and giving them a new lease of life, whilst raising money for Christ the King College.

We have two clothes banks positioned at the front of the school where items can be dropped off.

After February half term until October Half term we have weekly Friday visits from Plaza Ices for Ice Cream Friday's. We are given a percentage of the sales to add to our fundraising pot.

Plaza Ices offer a student special of a whippy and flake for £2.00.

WELLINGTON ROAD, NEWPORT, ISLE OF WIGHT, PO30 5QT

Tel: 01983 537070 **| Email:** admin@christtheking.co.uk **| Web:** www.christthekingcollege.co.uk